

## ACCPAC | Training Course Outline

### Subject | Core Financial Modules

System Manager – including Administrative Services, Bank Services and Tax Services  
General Ledger  
Accounts Payable  
Accounts Receivable

### Type

Introductory

### Duration

Two full days  
Daily from 9:00am to 5:00pm  
1 hour break for lunch

### Prerequisites

Computer literacy  
Knowledge of accounting procedures

### Cost

\$995 per person (ex GST)  
Includes full set of training manuals  
Lunch available at a cost of \$15 per person per day (optional, needs to be pre-booked)

### Class Size

Minimum 4 attendees  
Maximum 8 attendees

### Location

Sydney: Clifton's Training Centre  
190-200 George Street, Sydney  
Melbourne: Clifton's Training Centre  
Upper Ground Floor, 440 Collins Street, Melbourne